



Technology Users Association of NZ Inc (TUANZ)

Code of Conduct for Board members, staff and volunteers of TUANZ

1. Introduction

This Code of Conduct (“Code”) is made by the Board under the Constitution.

The purpose of this Code is to outline the standards of behaviour expected of Board members, staff and volunteers of TUANZ, including FLINT (“TUANZ People”).

2. Standards of Behaviour

2.1. Act in a fair, honest and proper way

- Be supportive of all work done in the name of TUANZ
- Respect the rights, dignity and worth of others
- Be fair, considerate and honest in all dealings with others
- Be professional in, and accept responsibility for, their actions
- Value differences and behave in culturally appropriate ways
- Recognise and respect other’s roles, contributions, experience and skills
- Recognise and respect different opinions, and support the right of all points of view to be heard
- Always disclose any potential or actual conflict of interest
- Avoid behaviour that could be considered as harassment, exploitation, discrimination, or brings TUANZ into disrepute
- Do not provide comments to any media on behalf of TUANZ without express permission from the CEO or Chair
- Always operate within the Constitution, Policies and Procedures of TUANZ.

2.2. Protect information, funds and assets of TUANZ

- Protect information, funds and assets from loss, damage, misuse, waste and theft
- Do not create any liability for TUANZ without Board authorisation
- Respect and maintain confidentiality as appropriate, both during and after concluding your work with TUANZ
- Understand that information, design and intellectual property created for TUANZ remains the property of TUANZ.

3. Current Employees

Code of conduct issues relating to current employees of TUANZ are dealt with in their individual employment agreement and relevant New Zealand statutes and regulations.

4. Breach of the Code of Conduct

If anyone considers that a Board member, or other person associated with TUANZ (TUANZ People) has breached this Code of Conduct, they should inform the CEO or Board Chair in writing. Complaints will be reviewed, investigated, and resolved in accordance with clause 19 of the TUANZ Constitution

4.1.

The CEO can be contacted by emailing: contactofficer@tuanz.org.nz

The Board Chair can be contacted by emailing: chair@tuanz.org.nz

5. Policy review

This policy will be reviewed after its first year and every second year thereafter.

Reviewed and Authorised by CEO and TUANZ Board

A handwritten signature in black ink, appearing to read "H. H. H.", is positioned above the "Signed:" text.

Signed:

Date: February 2026

Review date: February 2028